

Coombe Wood LTC Annual General Meeting



Monday 12 March 2018

Agenda

1. The President to read the notice convening the meeting
2. To approve the minutes of the 2017 Annual General Meeting
3. To receive the President's report
4. To receive the Honorary Treasurer's report
5. To adopt the accounts of the club for the period ended 31 December 2017
6. To approve the subscriptions and fees for 2018
7. To elect Officers and Members of the Committee
8. Appointment of Honorary Life Memberships
9. Works completed during 2017
10. Five year plan
11. Approval for 2018 Expenditure
12. Wimbledon ballot
13. Diary dates
14. Any other business

President's Report

Mike Bourne

Honorary Treasurer's Report

Paul Baxter

COOMBE WOOD LAWN TENNIS CLUB
Income and Expenditure Account for the year ended 31 Dec 2017

	Year End 31-Dec-17	Year End 31-Dec-16
INCOME		
<u>Subscriptions & Fees</u>	£	£
Full, Parents & Students	57,234	51,312
Midweek & Country	1,106	750
Enrolment fees	1,675	1,400
Juniors & Cadets	13,242	13,733
Non Playing & Bridge	1,377	1,650
Coaching fees	5,728	238
Visitors & schools	747	361
	81,109	69,444
<u>Surplus on Bar sales</u>		
Sales	3,976	2,927
Less: Cost of sales	(3,338)	(2,681)
	638	246
<u>Other surplus income</u>		
Teas	361	393
Social Events & Bridge income	2,596	2,107
Interest received	36	408
Tournaments & other income	725	770
	3,718	3,678
<u>TOTAL INCOME</u>	85,465	73,368

	Year End 31-Dec-17	Year End 31-Dec-16
EXPENDITURE		
Rent, rates & refuse collection	2,995	2,889
Electricity	7,310	6,470
Insurances	2,919	2,868
Postage, Phones, Stationery & Advertising	965	1,732
Pavilion Costs & Cleaning	4,371	4,903
Tennis Balls	1,959	2,382
LTA Subscriptions, league fees & trophies	1,828	1,462
Grounds upkeep	11,133	12,727
Court & Floodlighting Maintenance	7,974	3,937
Coaching staff	1,487	3,351
<u>TOTAL EXPENDITURE</u>	42,941	42,721
<u>INCOME LESS EXPENDITURE</u>	42,524	30,647
Car Park & Barrier Replacement	(649)	(5,725)
Clubhouse extension	(76,614)	0
Courts 1, 2 & 3 replacement	0	(104,755)
Clubhouse & grounds improvement	(2,387)	(6,081)
Other one off costs	(1,754)	(1,350)
<u>(DEFICIT) FOR THE YEAR</u>	(38,880)	(87,264)

Balance Sheet as at 31 December 2017

	31-Dec-17 £	31-Dec-16 £
<u>Fixed assets</u>		
Pavilion at Cost	2,772	2,772
Investments in and loan to CWLTC Ltd	8,306	8,306
	11,078	11,078
<u>Current assets</u>		
Bar & clothing stock	1,011	868
Debtors: Owed by Members	8,350	5,694
Owed by Coaching staff	3,978	(43)
	13,339	6,519
<u>Cash</u>		
Nationwide current & deposit account	4,820	75,874
Santander current & reserve account	42,462	21,467
Barclays Bank Treasurers Account	43	43
Britannia Building Society	5,545	5,545
Note 1	52,870	102,929
<u>Creditors</u>		
Owing to Suppliers	5,318	9,677
	5,318	9,677
<u>NET ASSETS</u>	71,969	110,849

Note 1 - Cash reserves include £5,000 donation from Mr D Gibbons to be used for Junior Development

<u>NET ASSETS</u>	71,969	110,849
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Represented by:

<u>RESERVES</u>	31-Dec-17	31-Dec-16
<i>General reserves</i>	£	£
Balance as at 1 January	108,278	90,788
Transfer: Court refurbishment reserve	(28,256)	104,754
Deficit for the year	(38,880)	(87,264)
Balance as at 31 December	41,142	108,278
 <i>Court refurbishment reserve</i>	 £	 £
Balance as at 1 January	2,571	107,325
Transfer: General reserve	28,256	(104,754)
Balance as at 31 December	30,827	2,571
<u>TOTAL RESERVES</u>	71,969	110,849

To adopt the accounts of the
club for the period ended 31
December 2017

To approve the subscriptions,
fees and memberships

Proposed subscriptions, fees and memberships

No change from 2017

● Full	£250
● Under 26	£95
● Country & midweek members	£158
● Off peak	£158
● Parent	£75
● Non playing (including Bridge)	£27
● Junior members	£75
● Cadets	£35
● Joining fee	£100
● Visitor's fee	£6 adult £3 junior

To elect Officers and Members of the Committee for the coming year

Club Officers

President

Michael Bourne

Chair

Heather McAttackney

Honorary Secretary

Robert Gale

Honorary Treasurer

Paul Baxter

Honorary Auditor

John Walton

Management Team

Membership secretary

Ian Stewart

Match secretary

Daniel McQue

Social secretary

Nandini Narayanan

Juniors secretary

Meryl Lloyd

Grounds secretary

Belinda Grove

Committee Members

Matthew Cruickshank

Chris Durkin

Val Jermy – Welfare Officer

Liam Glynn

Gary Jordan

Jan Holman

Chris Hughes

John Lewis

Ollie Lloyd

Nathalie Pengilly

Nicki Tattersall

Honorary Life Memberships

Works Completed in 2017 & Five Year Plan

Rob Gale

Five year plan



Proposed Expenditure 2018

	Estimated figures
• Normal club running costs	£45,000
• Remaining items for extension	£3,000
• Lighting for lane	£5,000
• Refurbishment of changing rooms	£5,000-£15,000
• Benches, nets and pegs for courts	£6,000
• Other/contingency	£10,000

Wimbledon Ballot

Ian Stewart

Wimbledon Ballot

- The LTA rules have changed and so has our ballot
 - Only juniors over 11 can opt in
 - No more sign up sheets on the notice board
- Ballot event on **Saturday 21 April at 5pm**
- All members who opted in for this year are eligible
 - You are still eligible if you do not attend the draw
- If your name is drawn:
 - If present, you can choose from the remaining pairs of tickets
 - You can appoint a proxy to make the choice for you
 - Otherwise you get the next ticket on the list
 - You can return tickets that you do not want but cannot exchange tickets
- You have 2 weeks to pay the LTA or the ticket is redrawn

Diary dates

- | | |
|----------------------------------|------------------|
| ● Ping Pong & Games Evening | 24 March |
| ● Wimbledon Ballot | Sat 21 April |
| ● Eric Smith American Tournament | Sun 29 April |
| ● Summer Tournament Draw | Mon 30 April |
| ● Open Day | Sat 12 May |
| ● Cocktail Party | Sat 16 June |
| ● Finals Day | Sat 14 July |
| ● End of Summer Party | Sat 22 September |
| ● Halloween Party | October TBC |
| ● Games Night | November TBC |
| ● Christmas Party | December TBC |

Any other business