



Annual General Meeting

Wednesday 11 March 2020

Agenda



1. The President to read the notice convening the meeting
2. To approve the minutes of the 2019 Annual General Meeting
3. To receive the President's report
4. To receive the Honorary Treasurer's report
5. To adopt the accounts of the club for the period ended 31 December 2019
6. To approve the subscriptions and fees for the 2020 membership year
7. To elect Officers and Members of the Committee
8. Projects completed during 2019
9. Five year plan
10. To seek approval for 2020 Expenditure
11. Wimbledon ballot
12. Diary dates
13. Any other business

President's Report

Mike Bourne

CWLTC at the All England Club



CENTENARY BALL

15 JUNE 2019



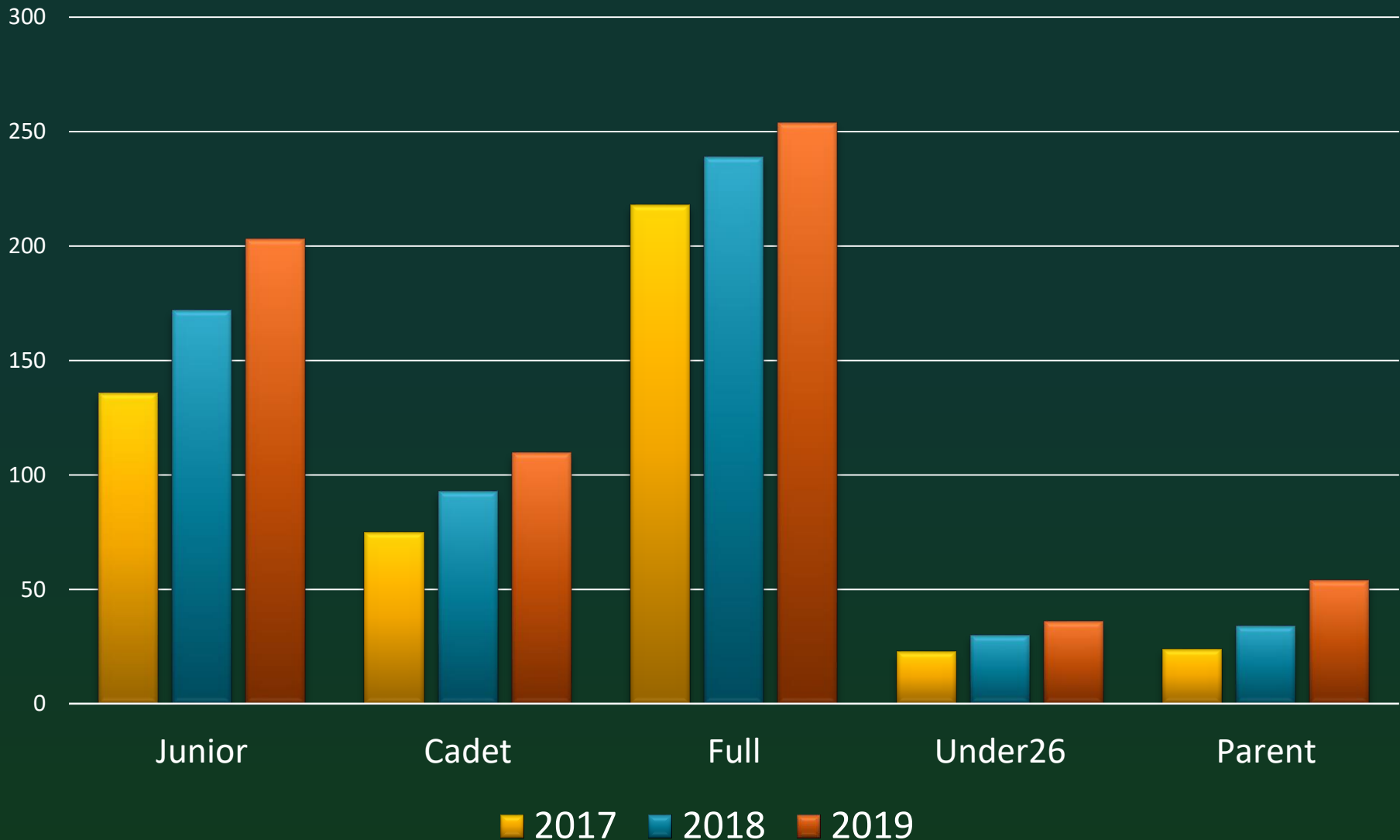
CELEBRATE 100 YEARS AT COOMBE WOOD'S

FAMILY FUN DAY

SUNDAY 8 SEPTEMBER, 12-4PM



Membership Numbers



Honorary Treasurer's Report

Paul Baxter

COOMBE WOOD LAWN TENNIS CLUB

Income and Expenditure Account for the year ended 31 Dec 2019

	Year End 31-Dec-19		Year End 31-Dec-18
INCOME	£		£
<u>Tennis subscriptions & fees</u>			
Adult subscriptions	70,231		59,552
Enrolment fees	1,875		2,050
Juniors & Cadets	19,866		15,213
Non Playing members	740		594
Coaching income	11,042		9,788
Visitors & schools	2,244		2,046
	105,998	19%	89,243
<u>Surplus on Bar sales</u>			
Sales	3,945		3,344
Less: Cost of sales	(3,488)		(3,102)
	457		242
<u>Other surplus income</u>			
Teas & social events	518		635
Bridge - memberships & rentals	3,727		3,748
Interest received	314		189
Tournaments & other income	795		710
	5,354		5,282
<u>TOTAL INCOME</u>	111,809	18%	94,767

EXPENDITURE

Rent, rates & refuse collection	3,178	3,197
Electricity	10,973	9,066
Insurances	2,963	2,964
Postage, Phones, Stationery & Advertising	1,207	1,964
Pavilion Costs & Cleaning	5,442	5,290
Tennis Balls	2,286	2,292
LTA Subscriptions, league fees & trophies	1,817	1,487
Grounds upkeep	8,605	9,233
Court maintenance & floodlighting repairs	4,920	6,025
Coaching support	1,494	833

TOTAL EXPENDITURE

42,885

42,351

INCOME LESS EXPENDITURE

68,924

52,416

Centenary Celebrations	(10,869)	0
Clubhouse - changing rooms	(17,373)	(1,674)
Grounds work & electrical	(12,558)	(7,076)
Other one off income/(costs)	2,077	(2,586)

SURPLUS BEFORE COURT REFURBISHMENTS

30,201

41,080

Expenditure in year - Courts 6/7	(53,337)	0
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SURPLUS/(DEFICIT) FOR THE YEAR

(23,136)

41,080

COOMBE WOOD LAWN TENNIS CLUB

Balance Sheet as at 31 December 2019

	31-Dec-19 £	31-Dec-18 £
<u>Fixed assets</u>		
Pavilion at Cost	2,772	2,772
Investments in and loan to CWLTC Ltd	8,306	8,306
	11,078	11,078
<u>Current assets</u>		
Bar stock	606	1,030
Debtors: Owed by Members	5,521	7,544
Prepaid expenditure	0	1,618
Owed by Ollie Lloyd Tennis	3,210	3,312
	9,337	13,504
<u>Cash</u>		
Nationwide current & deposit account	2,101	2,100
Santander current & reserve account	61,333	85,558
Barclays Bank Treasurers Account	540	279
Britannia Building Society	5,545	5,545
	69,519	93,482
	Note 1	
<u>Creditors</u>		
Owing to Suppliers & accruals	21	5,015
	21	5,015
<u>NET ASSETS</u>	89,913	113,049

Note 1 - Cash reserves include £5,000 donation from Mr D Gibbons to be used for Junior Development

RESERVES

General reserves

Balance as at 1 January

Transfer: Court refurbishment reserve

Surplus before Court refurbishment

Balance as at 31 December

Court refurbishment reserve

Balance as at 1 January

Expenditure in year - Courts 6/7

Transfer: General reserve

Balance as at 31 December

TOTAL RESERVES

31-Dec-19

£

18,022

(23,789)

30,201

24,434

£

95,027

(53,337)

23,789

65,479

89,913

31-Dec-18

£

41,142

(64,200)

41,080

18,022

£

30,827

-

64,200

95,027

113,049

To adopt the accounts of the
club for the period ended 31
December 2019

Subscriptions and fees for 2019

Proposed Subscriptions and Fees



No increase

Full	£265
Junior members	£80
Cadets	£36
Under 26	£100
Country & midweek members	£170
Off peak	£170
Parent	£80
Non playing (including Bridge)	£30
Joining fee	£100
Adult visitor	£7
Junior visitor	£3

To approve the subscriptions,
fees for 2019

To elect Officers and Members of the Committee for the coming year



Club Officers

President

Chair

Honorary Secretary

Honorary Treasurer

Honorary Auditor

Michael Bourne

Heather McAttackney

Robert Gale

Paul Baxter

John Walton

Committee Members

Gary Jordan

Chris Lewis

John Lewis

Meryl Lloyd

Ollie Lloyd

Jan Stewart

Nicki Tattersall

Management Team

Membership secretary

Match secretary

Social secretary

Juniors secretary

Grounds secretary

Welfare secretary

Ian Stewart

Daniel McQue

Nandini Narayanan

Chris Durkin

Belinda Grove

Val Jermy

Projects Completed in 2018 & Five Year Plan

Rob Gale

Projects completed in 2019



- Resurfacing of courts 6 and 7
- Changing room refurbishment
- Centenary Ball
- Family Fun Day
- Centenary Clock
- Club clothing shop launched
- Electrical repairs & certification work
- Tennis survey & court priorities review

Five year plan

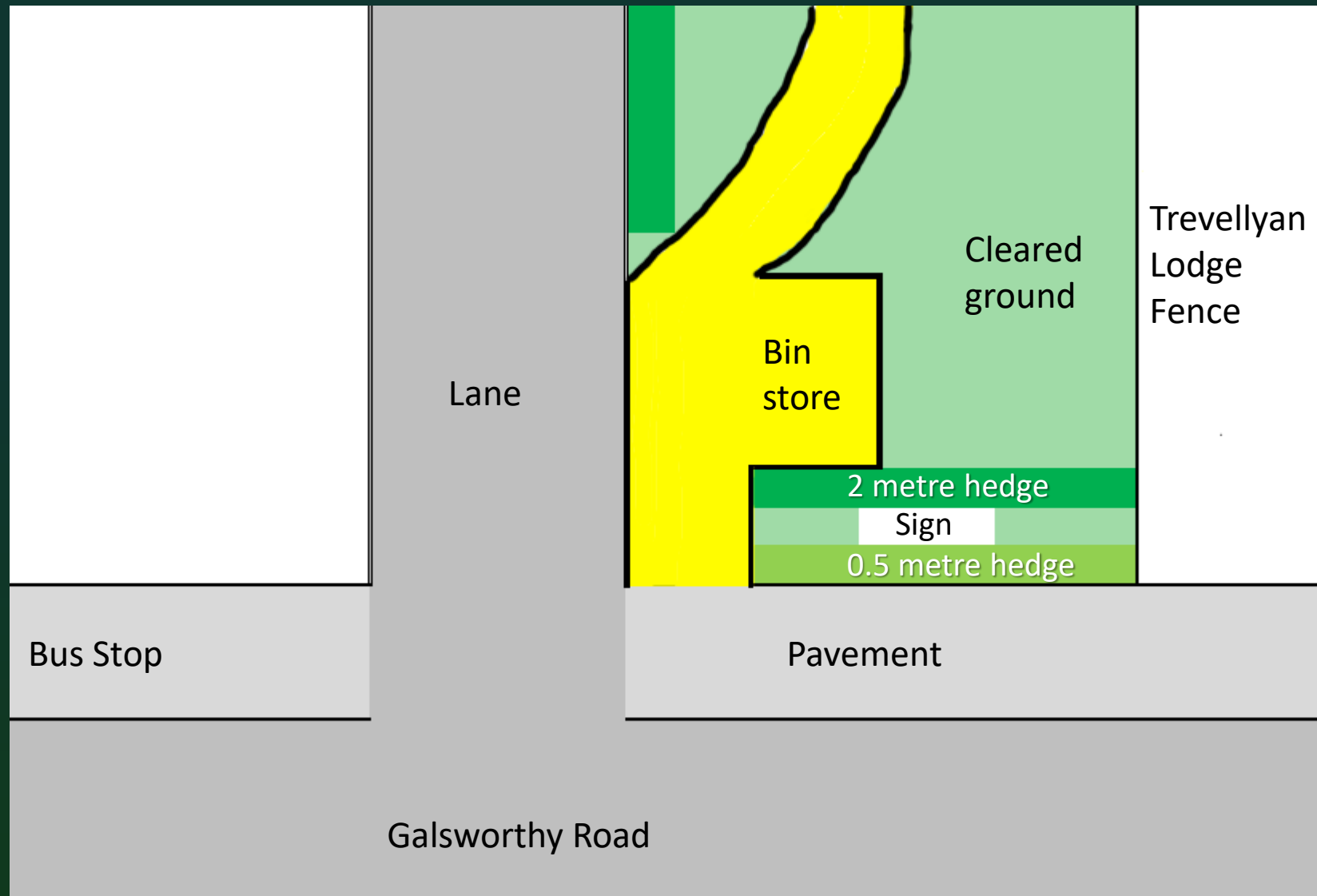


Lane footpath proposal



- Creation of a safe, well-lit, tarmac footpath
 - To run from the road to where the lane widens by the garage
- Existing hedge to be reduced to 1m high
 - Forms a barrier but allows sight to the lane
- Automatic low-level lighting spaced evenly along the path
- Planting/undergrowth to be cleared for visibility/safety
- Cleared area to be laid with bark chips on a membrane
- New planting to be considered in future - not part of this project
- Most trees will remain, including all with TPOs
 - Pruning of trees overhanging neighbours is a possible additional cost
- New 2m high hedge to form a border with Galsworthy Rd
 - Deter access to non-members
- Entrance sign moved

Entrance plan



Lane footpath budget



- Initial quotes obtained from several contractors
- Shortlist agreed for detailed discussions
- Quotes obtained, refined and preferred contractors selected
- Work split between landscaping and lighting
- Landscaping: Changing Landscapes Ltd.
- Lighting: Theobald & Hodge
- Combined budget of £31,000 for both elements of work

Proposed Expenditure in 2020¹ for Approval

1919
2019



Normal club running costs	£45,000
Lane footpath development	£31,000
Various known one-off repairs / maintenance	£17,000
LED lights courts 4 & 5	£20,000
Contingency	£10,000

Wimbledon Ballot



- Of 388 eligible British Tennis members, 283 opted in
- We have been allocated 48 pairs of tickets - (39 last year)
 - 1 in 6 chance of winning a ticket
- The ballot will be held on **Saturday 25 April at 5pm**
- To be eligible you must:
 - Have opted-in to the 2020 ballot
 - Have paid your 2020 subscription by 25 April 2019
- The ballot process will be the same as last year
 - No need to attend the event, but attendance gives you greater choice of tickets if you are lucky
 - You can indicate your preferred or unwanted ticket dates through the club website

Diary Dates



Race night	Sat 21 March
Club Spring Clean Day	Sun 19 April
Eric Smith Memorial Tournament	Sat 25 April
Wimbledon Ballot	Sat 25 April
Irish evening with Isosceles Theatre	Fri 15 May
Junior Tournament Qualifying Day	Sun 21 June
Finals Day	Sat 11 July
End of Summer Party	Sat 26 September
Adult & Junior Tournament	Sun 5 October
Cocktail Evening	November TBC

Any Other Business

100

1919
2019

