



Court booking rules for club team matches

1. A maximum of four courts can be booked for matches at any one time unless otherwise stated below.
2. **Adult Surrey and National weekend leagues:**
 - a) Matches should usually take place on a Sunday, starting at either 10.00am or 2.00pm. The only exception is during the school holidays when there is no junior term time coaching taking place, in which case matches can take place on a Saturday morning starting at 10.00am.
 - b) Surrey league rules require home teams to offer 3 possible match dates to the away team. To allow for this, team captains can book courts on a provisional basis on up to three dates at any one time (i.e., they can not ask for six dates to be booked provisionally for two matches at the same time). Provisional bookings will be shown as "TBC" on the booking system and will be released after one week unless the date is confirmed.
 - c) Priority will be given to bookings for "Fixed Date" fixtures. If there are more than two teams with the same Fixed Date, priority will be given to the teams in the highest divisions.
 - d) Subject to point c), bookings will be given priority in the order in which the booking request is received.
 - e) The Men's 6th team and Ladies 4th team should play matches on Sunday afternoons wherever possible
 - f) Adult National League matches (comprising 4 singles and 2 doubles rubbers) can use four courts if no Surrey League Matches are taking place at the same time. Otherwise, two courts should be used. Four courts can be booked initially, two of which will be released if another team asks to play on that date, although no such requests can be made within one week of the match date. If only two courts are used, the booking can straddle 5 hours – either 9am to 2pm or 10am to 3pm.
3. **Junior National League or Surrey League:** Matches can only take place at the following times:
 - a) Sunday afternoons starting no earlier than 2.00pm.
 - b) Saturday afternoons starting no earlier than 5.00pm.
 - c) Saturday lunchtimes starting no earlier than 12.00pm and finishing no later than 2.00pm. At least two courts should remain available for general bookings during this time.
 - d) Saturday morning starting at 10.00am during the school holidays when there is no junior term time coaching taking place.

4. **Midweek evening Surrey League Mixed:** Matches should take place on Tuesday, Thursday or Friday evenings starting at 6.30pm. Only one match can take place on any evening.
5. **Midweek daytime Surrey League Men's Over 55s and Women's Over 50s:** Matches can be booked for any time that courts are available on weekdays between 10.00am and 5.00pm. Only one match can take place at any time.